

Potential Backcharge Notice

Subcontractor Information

Date

Fax

Name

Project Number

Telephone

Orig. Contract Date

Project Information

Project Name

Project City

Project Address #1

Project State

Project Address #2

Project Zip

Potential Backcharge

It's apparent that (Construction Company Name)

will incur additional expenses as a result of the following:

- Correcting defective work
- Finishing incomplete work
- Repairing damage to finished surfaces
- Debris removal and cleanup

Relevant article of the contract:

Please complete the work noted below, in accordance with our signed Contract, by the below date to avoid backcharges.

Required Work Completion Date

Estimated backcharge cost (\$)

Notes

Representative's Name and Company

Potential Backcharge Notice

Signature

Company Name

Date Signed

Representative's Name

Representative's Signature