

Add your logo



Electrical Service Ticket

No.
00001

Ticket Information

Ticket Number 46798	Job Name General Office Building	Billing Name Hazel Davis
Date 11/15/2019	Address 123 Main Street	Address 123 Main Street
P.O. # 12634	Fairfax, VA 22340	Fairfax, VA 22340
Job Number 7979	Phone 703-555-5309	Phone 703-555-5309
	Fax 703-555-5310	Fax 703-5310

Work Order Information

Scope of Work Change out all lightbulbs that are no longer working	Actual Work Completed Changed 14 tube lights Changed 10 ballast Switch needed to be replaced 1
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Material List

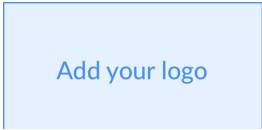
Enter Part Description	Part Number	Quantity	Cost (per unit) (\$)	Total (\$)
Tube Lights	4564	14	\$12.00	\$168.00
Ballast	4674888	10	\$17.25	\$172.50
Switch	1788	1	\$8.25	\$8.25

Labor Category

Select Labor Description	Date	Regular Hours	O.T. Hours	Total Hours
In Route	11/15/2019	1.5		1.50
On Site	11/15/2019	8	1	9.00

Summary Material and Labor

Total Labor Hrs. 10.50	Total - Labor Cost (Rate 2) (\$) \$950.00	Tax Rate (%) 6
Labor Rate 1 (First Hour, minimum 1 hour)	Total Material Cost (\$) 348.75	Tax (\$) \$85.43



No. 00001

Electrical Service Ticket

\$75.00	Trip Charge (\$)	Total Due
Labor Rate 2 (Each additional 30 minutes)	\$50.00	\$1,722.74
\$50.00	Subtotal	Amount Paid (\$)
Labor mins. - Rate 2	\$1,423.75	\$1,000.00
\$570.00	Overhead/Profit (15%)	Balance Due (\$)
Total - Labor Cost (Rate 1) (\$)	213.56	\$722.74
\$75.00		

Technician Name and Signature

Technician Name	Date
Tom Turner	11/15/2019

Technician's Signature

Signature 

Customer Name and Signature

Customer Name	Date
Hazel Davis	11/15/2019

Customer's Signature

Signature 