



Simple Purchase Order

Order Information

Purchase Order Number: 987564	Ship Via: USPS	Name of Purchasing Agent: American Purchasing Agents
Date Ordered: 11/15/2019	Terms: net 30	
Date Wanted: 11/20/2019	F.O.B. No	

Order From:

Company Name: American Suppliers	City: Fairfax
Street Address: 876 Main Street	State: VA
Street Address:	Zip Code: 22044

Ship To:

Receiver's Name: Cledus Judd	Street Address:	Zip Code: 35561
Company Name: American Receiving Co	City: Houston	
Street Address: 1722 Highway 27	State: TX	

Items Shipped:

Quantity: 2	Extension: 300	Amount: \$ \$0.00
Description: chairs	Quantity: 1	Extention:
Price per Item: \$ \$75.00	Description table & chair set	Quantity:
Amount: \$150.00	Price per Item: \$ \$750.00	Description:

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Extension:

150

Quantity:

1

Description:

sofa

Price per Item: \$

\$300.00

Amount: \$

\$300.00

Amount: \$

\$750.00

Extension:

Quantity:

Description:

Price per Item: \$

Price per Item: \$

Amount: \$

\$0.00

Extension:

Total Cost: \$

\$1,200.00

Picture of Item:



Picture of Item:



Picture of Item:

YOUR LOGO
HERE



Simple Purchase Order



Picture of Item:

Picture of Item:

Signature

Purchasing Agent Name:
Sandy Beach

Purchasing Agent Signature: